

Weekly Project Dashboard

Project: xxxxx
Week Commencing: xxxxxx

Insert Architects Logo

 **Plan A**
DESIGN MANAGEMENT

Key Milestones & Meetings

Dd/mm/yy	Xxxxxxx
Dd/mm/yy	Xxxxxxx
Dd/mm/yy	Xxxxxxx
Dd/mm/yy	Xxxxxxx
Dd/mm/yy	Xxxxxxx
Dd/mm/yy	Xxxxxxx

Key Activities undertaken in the previous week

Xxxxxxx
Xxxxxxx
Xxxxxxx
Xxxxxxx
Xxxxxxx
Xxxxxxx

Critical Design Issues / Risks

Xxxxxxx
Xxxxxxx
Xxxxxxx
Xxxxxxx
Xxxxxxx
Xxxxxxx

Design Team High Level Priorities

<u>Architect – xxxxx</u>
- xxxxxxx
- xxxxxxx
- xxxxxxx
- xxxxxxx
<u>Structural Engineer – xxxxx</u>
- xxxxxxx
- xxxxxxx
- xxxxxxx
<u>Services Engineer – xxxxx</u>
- xxxxxxx
- xxxxxxx
- xxxxxxx
<u>Fire Engineer – xxxxx</u>
- xxxxxxx
- xxxxxxx
- xxxxxxx

Client High Level Priorities

Xxxxxxx
Xxxxxxx
Xxxxxxx
Xxxxxxx
Xxxxxxx
Xxxxxxx

Design Programme Snapshot

Insert Appropriate Section of Design Route Map